# Navneet Kaur E Mail: - <u>nkaur30@gmail.com</u> <u>navneet@icert.org.in</u>



#### **CAREER PHILOSOPHY**

To be an Educator who believes in Student Centric Teaching and who is known as someone who made difference to the life of the Pupils.

#### **PROFILE SUMMARY**

An Educator and Leader with an experience of more than twenty two years in the field of Education and more than ten years in School Administration and Leadership.

Having qualifications of Doctor of Philosophy, PhD, Master in Commerce and Higher Diploma in Software Engineering.

Having exceptional communication skills to Collaborate with Parents and Pupils for Best Outcome

Currently Dr. Navneet Kaur is serving ICERT as Director and Head, Education Division.

#### WORKING ZONE

- Editorial Board Member of DK International Research Foundation (Imbibing 11 international Universities)
- Educational Expert of OSCA(Registered under NITI Ayog)
- Director of Disaster Management United Sikhs(an UNO Based organization)
- Annual Member of Sarojini Research and Development Council (UNESCO and UNO based organization)
- CBSE Master Trainer, District Training Coordinator, Kaithal.
- CBSE Inspection Committee Member .
- Former assistant Director Chief Diwan Schools ,Amritsar
- ➢ Former Coordinator of Aurobindo Ashram.

#### Key Responsibility Areas

- Administration of Every Department which Constitute the School as a Whole.
- Managing School Operations and Providing Strong Leadership to every Stakeholder.
- Upholding all the recent Educational Policies and Integrating the Common Core Government Guidelines into each Class Curriculum.
- Creating Benchmarks for Students and Teachers and Tracking the Progress towards those Goals.
- Developing Programs that improve the Teachers Performance and Assisting Students in understanding the Class Material better.
- Responding immediately to all the concerns from Parents & School Board Administrations.
- Inculcating Programmes of Community Services and Value Education for Staff and Students.

#### **CBSE TRAINER ROLE**

## Conducted 200 workshops as CBSE Trainer/ Master Trainer

## **REWARD AND RECOGNITION**

- Excellent Visionary Leadership Award 2021
- National Educationist Award 2021
- State Level Award as a Best Principal 6 times
- •
- IITA Drona Educator Award 2019
- Outstanding Leader Award 2019
- Inspiring Educators of Punjab Award
- •
- Award for Best Teacher

## **INTERNATIONAL TOURS AND FELICITATIONS**

- Participation in Principal Leadership Building Program at Calamvale Community College at Australia, 2016
- Awarded for participating in the Principal Leadership Building Professional Visit Program (India) at Corinda State High School, Australia, 2016
- Certificate of Participation at International Student Program at Brisbane, Australia, 2016
- Certificate of Participation from Education Queensland International, Australia, 2016
- Indian Ambassador at an International event in USA (at LONG ISLAND 5K RUN at East Meadow, New York, 2019)

## Participated in more than 300 workshops/ seminars/ conferences EXTRACURRICULAR ACHIEVEMENTS AND ACCOPLISHMENTS

- Written many Articles in National & International Magazines.
- Composing poems
- Good in Casio and Harmonium
- Conducting Camps in Yoga & Pranayam
- Debates at State Level
- Sports at State Level
- Expeditions at National Level
- Conducting Meditation workshops at National & International Forum.